

**Application for Employment
St. Vincent de Paul Parish
14330 Eagle Run Drive
Omaha, NE 68164
Phone (402) 496-7988**

Date: _____

Name: _____
(Last) (First) (Middle) (Maiden Name)

Address: _____
(Street) (City) (State) (zip)

Home Phone _____ Email address _____

Religion: _____ Parish Name: _____

Date You Can Start: _____

Position Applying For: _____ U.S. Citizen: Yes ___ No ___

Are you presently under contract? _____ If so, can you secure a release? _____ When? _____

What days/times could you be available for an interview? _____

Have you ever been convicted of any crime (felony or misdemeanor) other than a minor traffic violation?
Yes _____ No _____

If yes, explain in detail _____

Has a civil or criminal complaint ever been filed against you alleging physical or sexual abuse?
Yes _____ No _____

If yes, explain in detail _____

Secondary Education:

School	City/State	Dates attended	Date of Graduation

Colleges/Universities:

School	City/State	Dates attended	Date of Graduation

Employment History:

Former Employer starting with most recent:

Employer: _____ Phone _____

Address: _____
(Street) (City) (State) (zip)

Date: From: _____ To: _____
Month/Year Month/Year

Immediate Supervisor: _____ Title: _____

Reason for leaving?

Employer: _____ Phone _____

Address: _____
(Street) (City) (State) (zip)

Date: From: _____ To: _____
Month/Year Month/Year

Immediate Supervisor: _____ Title: _____

Reason for Leaving?

References: (Please list at least three)

Name Address Phone Occupation

Do we have your permission to contact your references and/or employers? _____

Have you completed the Safe Environment Training through the Archdiocese of Omaha,
"Respecting All God's People"? ____ Yes ____ No

My signature below authorizes the St. Vincent de Paul Parish Office to conduct a background check and authorizes release of information in connection with my application for employment. This investigation may include such information as criminal or civil convictions, driving records, previous employers and educational institutions, personal references and other appropriate sources.

I certify that I have truthfully and correctly completed the answers and statements on this application in the knowledge that they may be relied upon in considering my application. I also understand that any omission or false answered statements made by me on this application or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed with the Religious Formation Office.

Signature of applicant

Complete and return this form with your resume by March 13, 2017 to:

Parish Office

Attention: Kathy Wilhelm

St. Vincent de Paul Church

14330 Eagle Run Drive

Omaha, NE 68164

or email to: parishoffice@svdpomaha.org